

## Diabetes Help Tauranga Complaint Form

Your feedback is important; we need to know what you think works well and what improvements could be made to ensure we provide the best service possible and prevent things from going wrong again in future. Your concerns will be treated in full confidence.

In the first instance, please contact the Diabetes Help Tauranga Manager on (07) 571 3422 or [info@diabeteshelp.org.nz](mailto:info@diabeteshelp.org.nz)

<b>Your Name</b>		
<b>Address</b>		
<b>Telephone Number</b>		
<b>Email</b>		
<b>Date:</b>		<b>Relationship to Diabetes Help:</b>

### Your Comments/feedback:


**Would you like a response to your comments/feedback?** (please circle): YES\* NO

\*We hope to let you have an acknowledgement within a week and a full response within a month.

Please post this form to Diabetes Help Tauranga, PO Box 15219, Tauranga 3144 alternatively, and if you would prefer we would be happy to meet with you to discuss your concerns.

Should you wish to speak to a member of the Board please email [chair@diabeteshelp.org.nz](mailto:chair@diabeteshelp.org.nz)

Please read this form in conjunction with our Complaints Policy 2017.